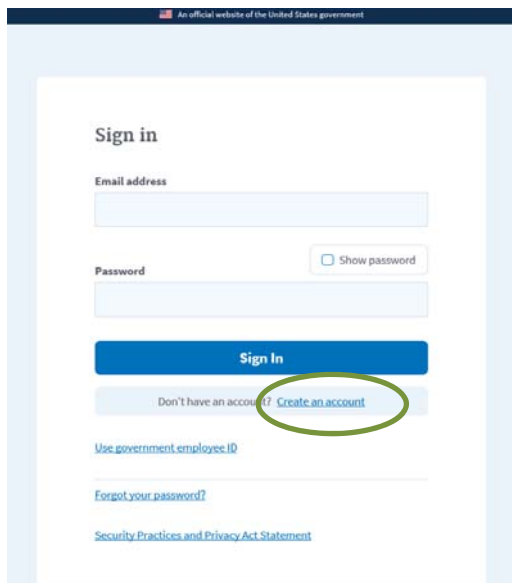


# How to Register on the Government's System for Award Management (SAM)

System for Award Management ([www.sam.gov](http://www.sam.gov)) 866-606-8220

In order to register an entity in SAM you will need to set up an account in LOGIN.GOV ([www.login.gov](http://www.login.gov))

\*if you previously had a SAM account use the existing email related to that SAM account to create your LOGIN.GOV account.



First you will need to create an Individual Account if you do not have one. Once you have an account, use the Log In to sign in and then select "Register Entity."

The screenshot shows the SAM.gov homepage. At the top, there is a link for "View assistance for SAM.gov". The SAM logo is on the left, and a yellow banner on the right says "A NEW WAY TO SIGN IN - If you already have a SAM account, use your SAM email for login.gov." with a "Log In" button circled in green. Below the banner is a navigation menu with links for HOME, SEARCH RECORDS, DATA ACCESS, CHECK STATUS, ABOUT, and HELP. Two red alert messages are displayed: one about scheduled maintenance on 08/17/2019, and another about increased volume and security requirements causing processing delays. A section titled "Getting Started" features three main options: "Create A User Account" (with a person icon), "Register Entity" (with a folder icon and a green circle around it), and "Search Records" (with a magnifying glass icon). Each option has a brief description below it. At the bottom, there are links for Search Records, Data Access, Disclaimers, Accessibility, FAPIIS.gov, and GSA.gov/IAE.

Sam Help Page:

<https://www.sam.gov/SAM/pages/public/help/samQUserGuides.jsf>

The above link will take you to the help page which contains several help documents with screenshots as well as demonstration videos. Further [www.sam.gov](http://www.sam.gov) help can be found at [www.fsd.gov](http://www.fsd.gov).